

SOCSlockers Online File Storage

Secure Web-Based File Storage

- Virus protection is provided and definition updates are scheduled nightly, if available
- Files typically associated with viruses may be blocked at the discretion of FES

Backup and Recovery

- Housed on FES servers, locker files are backed up nightly and tapes are stored offsite
- File storage is on a fault-tolerant, RAID 5 server

Locker Size Quota

- Storage available for lockers is based on contracted amount
- Individual locker size is allocated by local administrator(s)

Local Administration of Lockers

- Read-only lockers can be set up to contain files that cannot be changed
- Upload-only lockers can be set up to receive homework assignments or forms
- Group lockers can be set up to share files among groups of users i.e. teachers, classes, clubs

Individual Account Administration

- Users can drag and drop files between lockers and folders for easy file sharing
- Files can be emailed from the locker system by simply dragging and dropping a document into the email window pane, typing in an email address and clicking send
- Notes are easily attached to a file

Preview Window

- PDF and graphic files display in a preview thumbnail
- Also listed in preview is the file's name, size, date and any notes attached

To learn more about SOCSlockers or any SOCS service, call 800.850.8397 or visit <http://socs.fes.org>.

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